Kaba Missed Punch Log Report

Employee Name: _____ **Empl ID:** _____

Supervisor: _____**Pay Period Begin Date**: _____ **Pay Period End Date**: _____

Date	In/Out	Enter Time	Circle one	Brief Explanation for Missed Punch	Employee's Signature	Supervisor's Signature
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			
	In / Out		AM / PM			