

Direct-to-PhD Qualifying Exam (QE) MAE Standard Operating Procedure

All Direct-to-PhD students are required to complete a Qualifying Exam (QE) absolutely no later than the third semester that they are enrolled. The below guidelines must be followed when completing the QE.

Format

A minimum of three committee members must participate in administering the QE (a Chair, and at least two Members). Each committee member will identify written questions, in addition to the timeframe in which the student is expected to complete the assignment.

Procedure

Participating committee members email their assignment instructions to the committee Chair who will administer the exam. Finally, the committee Chair should submit all approved assignments to the MAE Graduate Office (mae_gradoffice@ncsu.edu) **with** the QE Cover Sheet found on MyMAE.

All Qualifying Exams must be submitted at the same time—they will not be accepted individually, nor without a QE Cover Sheet.